



**DEVELOPMENT
SERVICES
DEPARTMENT**

The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7431 TDD (304) 284-7512
www.morgantownwv.gov

November 23, 2015

**RE: Case Nos. S15-11-III and V15-77 thru V15-81 /
FEOH Realty, LLC / Donahue Drive / Tax Map 4, Parcels 18.5, 19 & 20**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Ryan Hess, on behalf of FEOH Realty, LLC, has submitted the following petition that will be considered by the **Planning Commission** on **Thursday, December 10, 2015** at 6:30 PM in City Council Chambers, City Hall, 389 Spruce Street:

- S15-11-III Development of Significant Impact Site Plan.

Additionally, the following related petitions will be considered by the **Board of Zoning Appeals** on **Wednesday, December 16, 2015** at 6:30 PM in City Council Chambers, City Hall, 389 Spruce Street:

- Case No. V15-77 Variance relief concerning a loading space.
- Case No. V15-78 Variance relief concerning proximity of a driveway to the intersection of two streets.
- Case No. V15-79 Variance relief concerning the minimum number of stacking spaces.
- Case No. V15-80 Variance relief concerning the construction of a sidewalk.
- Case No. V15-81 Variance relief concerning minimum building height.

A map is enclosed illustrating the location of the subject site.

Project Description:

The petitioner seeks to develop a "Shopping Center" with six (6) tenant spaces and 54 parking spaces. The proposed development requires Development of Significant Site Plan approval by the Planning Commission and Variance relief approval from by the Board of Zoning Appeals.

Should you have any questions concerning these petitions or require special accommodations to attend the hearings noted above, please call the Planning Division at 304-284-7431 or email shollar@morgantownwv.gov. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for these hearings and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the respective Planning Commission and BZA hearings.

Respectfully,

Stacy Hollar
Executive Secretary

